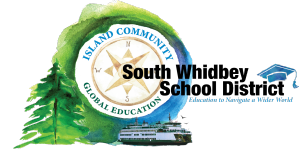


# South Whidbey School District #206

## Staff User Informed Consent Form for Network Services / Public Records



I understand and will abide by the District's Internet Use Terms and Conditions (including the Responsible Use Procedures and Guidelines [Board Policy 2022P], as they may be revised from time to time). I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and appropriate school disciplinary and/or legal action may be taken.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Phone: \_\_\_\_\_

### Association With South Whidbey School District. Check the appropriate boxes.

- |   |                                       |
|---|---------------------------------------|
| <input type="checkbox"/> Certificated Staff   | <input type="checkbox"/> Coach        |
| <input type="checkbox"/> Classified Staff     | <input type="checkbox"/> Board Member |
| <input type="checkbox"/> Administrative Staff | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Substitute           |                                       |

### Campus:

- |  |   |
|--|---|
| <input type="checkbox"/> South Whidbey High School (7-12)      | <input type="checkbox"/> District Office/Transportation/Maintenance |
| <input type="checkbox"/> South Whidbey Elementary School (K-6) | <input type="checkbox"/> Other: _____                               |

### Please Read This Document (Front And Back) Carefully Before Signing

The South Whidbey School District (the "District") is pleased to be able to provide access to the Internet to students and staff. It is the District's belief that the Internet offers vast, diverse, and unique resources for education and research. Our goal in providing this service is to promote educational excellence in schools by facilitating resource sharing, innovation, and communication.

Internet access is coordinated through a complex association of government and private agencies, and regional and state networks. The smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that you are aware of the responsibilities you are about to assume. **By signing this document, you are indicating that you have carefully read the attached terms and conditions and understand their significance.**

**ONLY SOUTH WHIDBEY SCHOOL DISTRICT EMAIL MAY BE USED FOR COMMUNICATION OF SOUTH WHIDBEY SCHOOL DISTRICT BUSINESS. UNDER THE PUBLIC RECORDS ACT (RCW 42.17), ALL RECORDS AND COMMUNICATION (INCLUDING EMAIL, VOICEMAIL, FACEBOOK POSTS, PHOTOS, CALENDARS, AUDIO AND VIDEO RECORDING, DATABASES, TEXT MESSAGES AND PAPER DOCUMENTS) CREATED OR MAINTAINED FOR SOUTH WHIDBEY SCHOOL DISTRICT BUSINESS ARE SUBJECT TO PUBLIC DISCLOSURE.**

## Network/Internet Use Terms And Conditions

1. **Acceptable Use** - The use of your account must be in support of education and research, and consistent with the educational objectives of the District. **All use must be in accordance with the District's Responsible Use Procedures and Guidelines (Board Policy 2022P) and which you acknowledge having read and understood.**
2. **Privileges** - The use of the District's computers, network, and the Internet is a privilege, not a right. Inappropriate use may result in a cancellation of those privileges and other penalties. The system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The District reserves the right to monitor and review all data stored on or distributed through its computers to ensure that the District's computer system is being appropriately used.
3. **No Warranties** - The District makes no warranties of any kind, whether express or implied, for the service it is providing. The District will not be responsible for any damages you suffer, including, without limitation, damages resulting from loss of data due to corruption, delays, non-deliveries, mis-deliveries, service interruptions or any other reason. Use of any information obtained via the Internet is at your own risk, and the District specifically disclaims any responsibility for the accuracy or quality of information obtained through its services.
4. **Penalties for Misuse** - Violation of any of the District's conditions of Internet use is cause for disciplinary action, which may include any or all of the following, depending on the seriousness and/or recurring nature of any violations, as determined in the District's sole discretion and subject to collective bargaining agreements where applicable:
  - a. Verbal or written warnings;
  - b. Suspension or revocation of network services;
  - c. Other disciplinary and/or legal action.